



Ashesi University College
Application for Undergraduate Admission
2016/2017 Academic Year

Write your name
on the back of
your passport
picture and
staple it here.

NAME:

Surname

First

Middle

EMAIL ADDRESS:

APPLICATION CHECK LIST

Use the following checklist to ensure that your application is complete. Please note that you will not be considered for admission if your application is incomplete.

- Completed and signed application form
- Official result slips of the final examinations you have completed
- Transcripts or report cards for at least six (6) terms completed in High School
- One (1) typed admissions essay
- One (1) passport photograph with your name written behind
- Completed Scholarship Application Form (if applicable)

PLEASE NOTE:

- For those awaiting results, do submit all other documents to initiate the process.
- Remember to submit your results to us, immediately they are released.
- Complete the Scholarship Application form only if you need financial assistance.
Financial assistance will be provided on the availability of funds and on a competitive basis.

PLEASE RETURN THIS APPLICATION:

By Postal Mail:

Admissions Office
Ashesi University
PMB CT3, Cantonments
Accra, Ghana.

By Email:

Scan and email applications with
all supporting documents to:
admissions@ashesi.edu.gh

In-Person:

Ashesi University
1 University Avenue,
Berekuso, E/R, Ghana

For questions on the status of your submitted application, contact us at:

Fixed Phone: +223 302 610 330

Mobile: +223 204 374 374, +223 501 319 264, +223 501 318 961

Email: admissions@ashesi.edu.gh

PERSONAL INFORMATION

DATE OF BIRTH: MALE FEMALE
Day/Month/Year

COUNTRY OF CITIZENSHIP:

1. PASSPORT NUMBER: EXPIRY DATE:
Day/Month/Year

2. PASSPORT NUMBER: EXPIRY DATE:
Day/Month/Year

WHERE DO YOU YOU LIVE?

PHYSICAL/STREET ADDRESS:

Suburb/Town *City/State* *Country*

POSTAL ADDRESS:

PHONE NUMBER(S):
Primary *Alternative*

I LIVE WITH MY PARENT(S)/GUARDIAN(S) I LIVE BY MYSELF

I LIVE IN AN ORPHANAGE

NAME OF ORPHANAGE:

CONTACT PERSON & TITLE:

PHONE NUMBER OF CONTACT PERSON:

EMAIL ADDRESS:

DESIRED MAJOR: COMPUTER SCIENCE BUSINESS ADMINISTRATION
 MANAGEMENT INFORMATION SYSTEMS COMPUTER ENGINEERING
 ELECTRICAL & ELECTRONIC ENGINEERING MECHANICAL ENGINEERING

Have you applied to Ashesi before? NO YES (*indicate year*)

SCHOLARSHIPS

Scholarships are awarded on the basis of demonstrated need and merit. Ashesi has limited resources and cannot provide assistance to all applicants. It is therefore very important that you do not request more assistance than you need. You cannot apply for a scholarship after you have been admitted. Ashesi cannot guarantee scholarships for everyone who applies for it.

Do you intend to apply for financial assistance from Ashesi? NO YES (complete Scholarship Form)

HOUSING INFORMATION

Do you seek on-campus housing? NO YES

Please Note: Ashesi cannot guarantee that every admitted student will receive accommodation on campus. In the event that we cannot offer you on-campus housing, we will suggest third-party housing facilities near campus.

FAMILY INFORMATION

Please provide the following information on your parent(s) or legal guardians(s).

<p>NAME: _____ <i>Surname First Middle Initial</i></p> <p>Is he/she alive? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>RELATIONSHIP TO YOU: _____</p> <p>LEVEL OF EDUCATION: _____</p> <p>PHONE NUMBER: _____</p> <p>EMAIL: _____</p> <p>EMPLOYER: _____</p> <p>JOB TITLE: _____ <i>Be specific. Please do not write businessman/woman</i></p>	<p>NAME: _____ <i>Surname First Middle Initial</i></p> <p>Is he/she alive? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>RELATIONSHIP TO YOU: _____</p> <p>LEVEL OF EDUCATION: _____</p> <p>PHONE NUMBER: _____</p> <p>EMAIL: _____</p> <p>EMPLOYER: _____</p> <p>JOB TITLE: _____ <i>Be specific. Please do not write businessman/woman</i></p>
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Have any of your siblings gained admission to Ashesi University? NO YES

If yes, please fill out the information for any siblings that have been admitted to Ashesi below.

Full Name	How are you related	Year of admission to Ashesi

SPONSOR INFORMATION *(Only for applicants being sponsored by an organisation)*

NAME OF ORGANISATION: _____

CONTACT PERSON: _____
Full name of contact person

_____ *Title of contact person*

_____ *Email for contact person* _____ *Phone number for contact person*

DURATION OF SPONSORSHIP (YEARS): _____ **AMOUNT PER YEAR (US\$):** _____

Partial sponsorship recipients should fill the scholarship application form if they still cannot afford the fees not covered under sponsorship(s).

Have you ever been dismissed or suspended from an academic institution?

NO YES

_____ *Name of institution* _____ *Location (City / Country)*

*If you answered yes to the question above, explain the circumstances surrounding your dismissal or suspension in a letter addressed to the **Admissions Committee**; attach this letter to your application.*

ACADEMIC HISTORY

Complete the section below with your qualifications and attach official transcripts or report cards and results slips where appropriate.

List any universities (maximum of two) you have attended, starting with the most recent first. Kindly include a letter stating reasons why you discontinued.

	Most recent university	Previous university
Name		
Town		
Region		
Country		
Enrolment Period	From: _____ To: _____ (month, year) (month, year)	From: _____ To: _____ (month, year) (month, year)
Area of Study (Major)		

Provide the name and contact details of the academic head/registrar at each of the universities listed above:

NAME & TITLE: _____	NAME & TITLE: _____
ADDRESS: _____	ADDRESS: _____
PHONE: _____	PHONE: _____
EMAIL: _____	EMAIL: _____

List high schools (maximum of two) you have attended, starting with the most recent:

	Most recent high school	Previous high school
Name		
Town		
Region		
Country		
Enrollment Period	From: _____ To: _____ (month, year) (month, year)	From: _____ To: _____ (month, year) (month, year)
Certificate Acquired		
Primary language of instruction	<input type="checkbox"/> English <input type="checkbox"/> Other	<input type="checkbox"/> English <input type="checkbox"/> Other

Provide the name and contact details of the principal/counsellor at each of the high schools listed above:

NAME & TITLE: _____	NAME & TITLE: _____
ADDRESS: _____	ADDRESS: _____
PHONE NUMBER: _____	PHONE NUMBER: _____
EMAIL: _____	EMAIL: _____

Starting with the most recent, list basic schools (primary and junior high) you have attended.

	Most recent basic school	Previous basic school
Name		
Private	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES
Town		
Region		
Country		
Enrolment Period	From: _____ To: _____ <small>(month, year) (month, year)</small>	From: _____ To: _____ <small>(month, year) (month, year)</small>

Describe any scholastic distinctions or honours you have won in the space below:

EXTRACURRICULAR ACTIVITIES & INTERESTS

List your hobbies, clubs, extracurricular activities and community service below. You may include specific events and/or major accomplishments such as prizes won, athletic awards earned and certificates of recognition if applicable.

Activity	From <small>(month, year)</small>	To <small>(month, year)</small>	Add any positions held, honours won, certificates received, etc.

TRAVEL INFORMATION

Complete the following information on at most 4 countries you have visited outside of your home country.

Country visited	Year visted	Length of stay	Purpose (e.g. visiting family, etc.)

WORK EXPERIENCE

List any job(s) you have held in the past three (3) years (paid, voluntary, family and unpaid employment):

Specific nature of work	Employer	Employment Period		No. of hours per week
		From (month, year)	To (month, year)	

CAREER ASPIRATIONS

What career do you hope to pursue?

PERSONAL ESSAY

Choose one of the following essay subjects, complete it (a maximum of 500 words), and send along with your application(s).

- Think back to a situation in your life where you had to decide between taking a risk and playing it safe. Which choice did you make? What was the outcome of your choice? Would you have made the same decision looking back on the experience or would you have made a different decision?
- What is something about which you have changed your mind in the last three years?
- Write a letter to your first-year roommate at Ashesi. Tell him or her what it will be like to live with you, why you chose Ashesi, and what you are looking forward to the most in college.
- What outrages you? What are you doing about it?

ADDITIONAL INFORMATION

Which other universities or colleges have you applied or intend to apply to (local and/or international)?

NAME: _____ LOCATION: _____ MAJOR: _____

NAME: _____ LOCATION: _____ MAJOR: _____

NAME: _____ LOCATION: _____ MAJOR: _____

How did you hear about Ashesi? You can select all that apply to you:

- NEWSPAPER TELEVISION RADIO ASHESI WEBSITE FRIEND
- ASHESI PARENT TEACHER / COUNSELOR ASHESI STUDENT/ALUMNI CAMPUS TOUR
- SCHOOL VISIT OTHER (SPECIFY): _____

EXAMINATION DETAILS

Type of Exam:		Exam Center	
Index Number:		Exam Date (m/y)	

WASSCE

For WASSCE applicants, six subjects are used to calculate your standard WASSCE score: **Core Science, Core Math, Core English and three best electives**. For students applying for Engineering, kindly indicate three core subjects including Mathematics, English and Science, and three elective subjects including Elective Mathematics and Physics, with a C6 or better in each of them.

SUBJECT	GRADE
1. CORE ENGLISH	
2. CORE MATHEMATICS	
3. CORE SCIENCE	
4.	
5.	
6.	

IGCSE/GCE 'O' LEVEL & 'A' LEVEL

Six IGCSE/GCE 'O' Level and at least three 'A' Level passes (with grade A-D). For students applying for Engineering, kindly indicate three A-Level passes (A-D) including Mathematics and Physics, and six IGCSE (G.C.E. O-Level) passes including Mathematics, English, and Science. A grade of D or better in Further Mathematics instead of Mathematics is also acceptable for entry as a prospective engineering major.

'A' LEVEL	GRADE	'O' LEVEL	GRADE
1.		1. ENGLISH	
2.		2. MATHEMATICS	
3.		3. SCIENCE	
		4.	
		5.	
		6.	

INTERNATIONAL BACCALAUREATE (IB) DIPLOMA

IB diploma with a minimum of 24 points. For prospective Engineering students, Math SL with a 5 or better, or Math HL with a 3 or better is acceptable to fulfil the entry Math requirement; similarly, Physics SL with a 5 or better, or Physics HL with a 3 or better is acceptable to fulfil the entry Physics requirement. However, Math HL and Physics HL are expected to be a competitive Engineering applicant.

SUBJECT	GRADE	SUBJECT	GRADE
1.		5.	
2.		6.	
3.		7.	
4.		8.	

TOTAL POINTS:

OTHER OFFICIAL EXAM

Kindly include all your final official grades (Numeric Grade - Num. Grade | Letter Grade (Lett. Grade))

SUBJECT	NUM. GRADE	LETT. GRADE	SUBJECT	NUM. GRADE	LETT. GRADE
1.			5.		
2.			6.		
3.			7.		
4.			8.		

TOTAL POINTS:

TUITION AND FEES PER SEMESTER

	Ghanaian	International
Tuition and books	\$3,758	\$3,758
Medical insurance <i>(fee can only be waived with proof of other private medical insurance)</i>	\$240	\$240
SUB-TOTAL	\$3,998	\$3,998
On-campus housing (optional)	\$895	\$1,163

• All fees are subject to review each semester, and are payable in Ghana Cedi (GHs) equivalent.

By signing this application, I certify that all of the information is true to the best of my knowledge.

I also understand that this information and my university records may be reported to Ashesi funding partners and used for evaluation and other program purposes. All information will be kept in strict confidence and will not be released in any way that would permit individual identification. I authorize release and use of this information, as described above.

APPLICANTS SIGNATURE

DATE:

APPLICANTS NAME:

Ashesi University College is committed to administering all educational policies and activities without discrimination on the basis of race, color, religion, national or ethnic origin, age, handicap or gender. However, any misrepresentation of information on your application will result in a rejection of your application; if misrepresentation is determined after you have been admitted, you will be dismissed.

PAYING ASHESI'S APPLICATION FEES

The cost of application is **GHS100 for Ghanaian applicants** and **\$50 for international applicants**.

1. Application Payments can be made as follows:

a. Through mobile money

1. Transfer GHS 100 to mobile number: 054 454 8864
2. Name of recipient should be Ashesi University/Anna Reimmer
3. Applicants should quote the following information on their application form:
 - a. Mobile number used for transaction by applicant
 - b. Transaction ID and or reference number.
4. Once receipt of funds is confirmed, a receipt will be issued by Ashesi.

b. At any Ecobank Branch in Ghana and West Africa (Cedi Account)

Account Name : Ashesi Admission fees
Account Number : 0200014411600905
Bank : Ecobank
Branch : Osu

c. Wire Transfer from within West Africa.

SWIFT CODE: ECOCGHAC
Account Number: 02010 144 116 009 01
Account Name: Ashesi University College
Branch: ECOBANK, OSU BRANCH
PMB CT443
ACCRA-GHANA

**Attach a copy of your payment receipt to your complete application*

d. Others

Citibank NY
111 Wall Street
New York, N. Y. 10043
USA

SWIFT CODE: CITIUS33
Account Number: 36013639
Account Name: ECOBANK

SWIFT CODE: ECOCGHAC
Account Number: 02010 144 116 009 01
Account Name: Ashesi University College
Branch: ECOBANK, OSU BRANCH
PMB CT443
ACCRA-GHANA

**Attach a copy of your payment receipt to your complete application*

APPLICATION DEADLINES

- **Early Admissions Application Deadline:** 31st March 2016.
- **Regular Admissions Application Deadline:** 30th June 2016.
- **Late Admissions Application Deadline:** 25th August 2016
The Late Admissions period attracts an extra GHS50. We also do not accept scholarship and international applications during the Late Admissions period.

