APPLICATION CHECK LIST
Use the following checklist to ensure that your application is complete. Please note that you will not be considered for admission if your application is incomplete. Kindly tick the checkboxes of all documents you are submitting.

☐ Completed and signed Application Form
☐ Official result slip(s) of the final examination(s) you have completed
☐ High School transcripts or report cards for at least six (6) terms.
☐ One (1) typed essay (refer to page 7)
☐ One (1) passport photograph with your name written behind
☐ Completed and signed Scholarship Application Form (if applicable)

PLEASE NOTE:
• For those awaiting results, submit all other documents to initiate the process.
• Remember to submit your results to admissions via email, immediately they are released.
• Complete the Scholarship Application form only if you need financial assistance.
  (Financial assistance will be provided on the availability of funds and on a competitive basis.)

PLEASE RETURN THIS APPLICATION:

By Postal Mail (Priority Mail):
Admissions Office
Ashesi University
PMB CT3, Cantonments
Accra, Ghana.

By Email:
Scan and email applications with all supporting documents to:
admissions@ashesi.edu.gh

In-Person:
Ashesi University
1 University Avenue,
Berekuso, E/R, Ghana

For questions on the status of your submitted application, contact us at:
Fixed Phone: +233 302 610 330, +233 302 974 980
Mobile: +233 204 374 374, +233 501 319 264, +233 501 318 961
Email: admissions@ashesi.edu.gh
PERSONAL INFORMATION

DATE OF BIRTH: □ MALE □ FEMALE

Day/Month/Year

COUNTRY OF CITIZENSHIP:______________________________

PASSPORT NUMBER: ________________________________

EXPIRY DATE: ________________________________

Day/Month/Year

WHERE DO YOU LIVE

PHYSICAL/STREET ADDRESS: ________________________________

POSTAL ADDRESS: ________________________________

Town/City State/Province/Region Country

PHONE NUMBER(S):

Primary Alternative

□ I LIVE WITH MY PARENT(S) □ I LIVE WITH MY GUARDIAN(S) □ I LIVE BY MYSELF

□ I LIVE IN AN ORPHANAGE

DESIRED MAJOR: □ B.Sc. COMPUTER SCIENCE □ B.Sc. MANAGEMENT INFORMATION SYSTEMS

□ B.Sc. ELECTRICAL/ELECTRONIC ENGINEERING □ B.Sc. BUSINESS ADMINISTRATION

□ B.Sc. COMPUTER ENGINEERING □ B.Sc. MECHANICAL ENGINEERING

Have you applied to Ashesi before? □ NO □ YES (indicate year)

Do you have a disability or learning difficulty that may affect your learning while at Ashesi? □ NO □ YES

If yes, please provide further information.

SCHOLARSHIPS

Scholarships are awarded on the basis of demonstrated need and merit. Ashesi has limited resources and cannot provide assistance to all applicants. It is therefore very important that you do not request more assistance than you need. You cannot apply for a scholarship after you have been admitted. Ashesi cannot guarantee scholarships for everyone who applies for it.

Do you intend to apply for financial assistance from Ashesi? □ NO □ YES (complete Scholarship Form)

HOUSING INFORMATION

Do you seek on-campus housing? □ NO □ YES

Please Note: Ashesi cannot guarantee that every admitted student will receive accommodation on campus. In the event that we cannot offer you on-campus housing, we will suggest available third-party housing facilities near campus.
FAMILY INFORMATION

Please provide the following information on your parent(s) or legal guardian(s).

<table>
<thead>
<tr>
<th>NAME:</th>
<th>NAME:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname/Last Name</td>
<td>Surname/Last Name</td>
</tr>
<tr>
<td>First</td>
<td>First</td>
</tr>
<tr>
<td>Middle Initial</td>
<td>Middle Initial</td>
</tr>
</tbody>
</table>

Is he/she alive?  □ NO  □ YES  
Is he/she alive?  □ NO  □ YES

RELATIONSHIP TO YOU:

LEVEL OF EDUCATION:

PHONE NUMBER:

EMAIL:

EMPLOYER:

JOB TITLE:  
*Be specific. Please do not write businessman/woman*

Have any of your family members ever gained admission to Ashesi University?  □ NO  □ YES 
If yes, please fill out the information for any siblings that have been admitted to Ashesi below.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>How are you related</th>
<th>Year of admission to Ashesi</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

SPONSOR INFORMATION  *(Only for applicants being sponsored by an organisation)*

NAME OF ORGANISATION:

CONTACT PERSON:  
*Full name of contact person*

Title of contact person

Email for contact person  
Phone number for contact person

Partial sponsorship recipients should fill the scholarship application form if they still cannot afford the fees not covered under sponsorship(s).
**ACADEMIC HISTORY**

Complete the section below with your qualifications and attach official transcripts or report cards and results slips where appropriate.

List any universities (maximum of two) you have attended, starting with the most recent first. Kindly include a letter stating reasons why you discontinued.

<table>
<thead>
<tr>
<th>Most recent university</th>
<th>Previous university</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td></td>
</tr>
<tr>
<td>Town</td>
<td></td>
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<tr>
<td>Region/State/Province</td>
<td></td>
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<tr>
<td>Country</td>
<td></td>
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</tbody>
</table>

**Enrolment Period**

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
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</thead>
<tbody>
<tr>
<td>(month, year)</td>
<td>(month, year)</td>
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<th>To:</th>
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</thead>
<tbody>
<tr>
<td>(month, year)</td>
<td>(month, year)</td>
</tr>
</tbody>
</table>

**Area of Study (Major)**

List high schools (maximum of two) you have attended, starting with the most recent:

<table>
<thead>
<tr>
<th>Most recent high school</th>
<th>Previous high school</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td></td>
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<tr>
<td>Town</td>
<td></td>
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<tr>
<td>Region/State/Province</td>
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</table>

**Enrolment Period**

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<tr>
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<th>To:</th>
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<tbody>
<tr>
<td>(month, year)</td>
<td>(month, year)</td>
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**Certificate Acquired**

<table>
<thead>
<tr>
<th>Primary language of instruction</th>
</tr>
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<tbody>
<tr>
<td>☐ English</td>
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<tr>
<td>☐ Other</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Primary language of instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ English</td>
</tr>
<tr>
<td>☐ Other</td>
</tr>
</tbody>
</table>

Provide proof of English Language proficiency, if you ticked OTHER.

Provide the name and contact details of the principal/counsellor at each of the high schools listed above:

**NAME & TITLE:**

**ADDRESS:**

**PHONE NUMBER:**

**EMAIL:**
Starting with the most recent, list basic schools (primary and junior high) you have attended.

<table>
<thead>
<tr>
<th>Name</th>
<th>Most recent basic school</th>
<th>Previous basic school</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Private</th>
<th>□ NO □ YES</th>
<th>□ NO □ YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town</td>
<td></td>
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<tr>
<td>Region/State/Province</td>
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<td>Country</td>
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</table>

**Enrolment Period**

<table>
<thead>
<tr>
<th>From: (month, year)</th>
<th>To: (month, year)</th>
<th>From: (month, year)</th>
<th>To: (month, year)</th>
</tr>
</thead>
</table>

Describe any scholastic distinctions or honours you have won in the space below:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Have you ever been dismissed or suspended from an academic institution?

□ NO □ YES

________________________________________

Name of institution

________________________________________

Location (City, Country)

If you answered yes to the question above, explain the circumstances surrounding your dismissal or suspension in a letter addressed to the Admissions Committee.
EXTRACURRICULAR ACTIVITIES & INTERESTS
List your hobbies, clubs, extracurricular activities and community service below. You may include specific events and/or major accomplishments such as prizes won, athletic awards earned and certificates of recognition if applicable.

<table>
<thead>
<tr>
<th>Activity</th>
<th>From (month, year)</th>
<th>To (month, year)</th>
<th>Add any positions held, honours won, certificates received, etc.</th>
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</table>

TRAVEL INFORMATION
Complete the following information on at most 4 countries you have visited outside of your home country.

<table>
<thead>
<tr>
<th>Country visited</th>
<th>Year visited</th>
<th>Length of stay</th>
<th>Purpose (e.g. visiting family, etc.)</th>
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</table>

WORK EXPERIENCE
List any job(s) you have held in the past three (3) years (paid, voluntary, family and unpaid employment):

<table>
<thead>
<tr>
<th>Specific nature of work</th>
<th>Employer</th>
<th>Employment Period From (month, year)</th>
<th>To (month, year)</th>
<th>No. of hours per week</th>
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</tbody>
</table>

CAREER ASPIRATIONS
What career do you hope to pursue?

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________
EXAMINATION DETAILS

<table>
<thead>
<tr>
<th>Type of Exam</th>
<th>Exam Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Index Number</td>
<td>Exam Date (m/y)</td>
</tr>
</tbody>
</table>

If you have recently taken/retaken an exam, kindly attach a copy of your results as part of the required documents (e.g. WASSCE, Nov-Dec, ‘O’ Levels)

ESSAY
Choose one of the following essay subjects, complete it (a maximum of 500 words), and submit along with your application(s).

a. What defines and inspires you?
b. What outrages you? What are you doing about it?
c. How has the high school you attended moulded you into the person you are today?
d. Reflect on your engagement with a community to which you belong. How do you feel you have contributed to this community?

ADDITIONAL INFORMATION
Which other universities or colleges have you applied or intend to apply to (local and/or international)?

<table>
<thead>
<tr>
<th>NAME:</th>
<th>MAJOR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME:</td>
<td>MAJOR:</td>
</tr>
<tr>
<td>NAME:</td>
<td>MAJOR:</td>
</tr>
</tbody>
</table>

How did you hear about Ashesi? You can select all that apply to you:

- [ ] NEWSPAPER
- [ ] TELEVISION
- [ ] RADIO
- [ ] ASHESI WEBSITE
- [ ] ASHESI PARENT
- [ ] TEACHER / COUNSELOR
- [ ] ASHESI STUDENT/ALUMNI
- [ ] CAMPUS TOUR
- [ ] SCHOOL VISIT
- [ ] ASHESI STAFF/FACULTY
- [ ] TWITTER
- [ ] FACEBOOK
- [ ] INSTAGRAM
- [ ] FRIEND
- [ ] OTHER (SPECIFY): ________________________________

Have you ever attended any Ashesi sponsored high school event?  [ ] NO  [ ] YES
If yes, please state event and year of attendance (event/year)
## TUITION AND FEES PER SEMESTER

<table>
<thead>
<tr>
<th></th>
<th>Ghanaian</th>
<th>International</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and books</td>
<td>GHs 22,522.50</td>
<td>$ 4,095</td>
</tr>
<tr>
<td>Medical insurance</td>
<td>GHs 1,320</td>
<td>$ 240</td>
</tr>
<tr>
<td>(fee is paid once for the year and can only be waived with proof of other private medical insurance)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>On-campus housing (optional)</td>
<td>GHs 5,285.50</td>
<td>$ 1,250</td>
</tr>
</tbody>
</table>

- Exchange Rate: $1 = 5.5 GHs
- All fees/rates are subject to review each semester, and are payable in Ghana Cedi (GHs) equivalent.

By signing this application, I certify that all of the information is true to the best of my knowledge.

I also understand that this information and my university records may be reported to Ashesi partners and used for evaluation and other program purposes.

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Ashesi University is committed to administering all educational policies and activities without discrimination on the basis of race, color, religion, national or ethnic origin, age, handicap or gender. However, any misrepresentation of information on your application will result in a rejection of your application; if misrepresentation is determined after you have been admitted, you will be dismissed.
PAYING ASHESI’S APPLICATION FEES

The cost of application is **Ghs100 for Ghanaian applicants** and **$50 for international applicants**. The Late Admissions period attracts an extra **Ghs50**.

1. Application Payments can be made as follows:

   a. **MTN Mobile Money**
      1. Transfer application fee to merchant mobile number: **024 526 4831**
      2. Name of recipient should be Ashesi University College
      3. Applicants should quote the following information on their application form or in the task box in the online application portal:
         a. Mobile number used for transaction by applicant
         b. Transaction ID
         c. Reference Number (Applicant’s Name should be used as the reference)

   b. **expressPay**
      For Applicants who will like to pay via Visa, Mastercard, Amex, Discover or Mobile Money (MTN, Airtel Money, Tigo Cash, Vodaphone Cash) see link below.

      https://expresspaygh.com/ashesi

      Applicants should quote the expressPay generated transaction reference number on their application form (paper applications) or in the task box on the online application portal.

   c. **Direct Deposit/Rapid Transfer at any Ecobank Branch in Ghana and West Africa**
      Account Name: Ashesi Admission fees
      Account Number: 0200014411600905
      Bank: Ecobank
      Branch: Osu
      Currency: Ghana Cedi

   d. **Wire Transfer from within WestAfrica**
      SWIFT CODE: ECOCGHAC
      Account Number: 02010 144 116 009 01
      Account Name: Ashesi University College
      Branch: ECOBANK, OSU BRANCH
      PMB CT443
      ACCRA-GHANA
      Currency: US Dollar

   *Attach a copy of your payment receipt to your complete application

   e. **International Payments (All other countries)**
      SWIFT CODE: ECOCGHAC
      Account Number: 02010 144 116 009 01
      Account Name: Ashesi University
      Branch: ECOBANK, OSU BRANCH
      PMB CT443
      ACCRA-GHANA

   *Attach a copy of your payment receipt to your complete application

   Failure to follow instructions stated above will result in the delay of processing your application

APPLICATION DEADLINES

- **Early Admissions Application Deadline:** 26th March 2020.
- **Regular Admissions Application Deadline:** 25th June 2020.
- **Late Admissions Application Deadline:** 20th August 2020.

*We do not accept scholarship and international applications for the Late Admissions period.*